



Shri Vile Parle Kelavani Mandal's

JITENDRA CHAUHAN COLLEGE OF LAW

(Affiliated to University of Mumbai and Recognized by Bar Council of India, New Delhi)

Mithibai College Building, 8th Floor, Bhaktivedanta Swami Marg, Vile Parle (W), Mumbai-400056.

Tel: 022 4233 1401 / 2 / 3 / 4 • E-mail : jccoffice@gmail.com • Website : www.jccl.ac.in



Date - 23.03.2026

NOTICE

FIRST-YEAR LL.B. (2025-2026)

APPLIED COMPONENT GROUP

Drafting, Pleading & Conveyancing - I (SEM-II) (75 :25 Pattern) Regular

All students of FY.LL.B. (Sem-II) as part of their curriculum are required to successfully complete and pass in Practical Oriented Applied Component Course (Drafting, Pleading & Conveyancing [DPC I]).

I. SYLLABUS

The Drafting syllabus comprises of following:

Module I

1. Letter to obtain permission from the statutory authority
2. Letter of attornment
3. Accountable receipt
4. Promissory note
5. Affidavit for change of name
6. Declaration
7. Schedule of Property- plot of land with structure thereon

Module II

1. Public Notice
2. Adjournment application in criminal matters
3. Vakalatnama for High Court
4. Vakalatnama for city civil/ district court
5. Domestic Violence Act- Notice, Application

Module III

1. Consumer Complaint under CPA, 2019
2. Appeal and revision under CPA, 2019
3. General Power of Attorney, Special Power of Attorney
4. Agreement for Sale
5. Franchise Agreement
6. Confidentiality Agreement

Module IV

1. Writ Petition U/A 32, 226 and 227 of the Constitution
2. Public Interest Litigation

II. EVALUATION PATTERN & COMPONENTS

DPC – I comprise of the following TWO mandatory components:

| Sr. No. | COMPONENT | MARKS |
|--------------|-----------------------|-------|
| 1. | Journal (Handwritten) | 50 |
| 2. | Written Examination | 50 |
| TOTAL | | 100 |

1. Guidelines for The Submission of Journal

- a) Annexure I to this Notice consists of 8 drafting questions from MODULE III & IV.
- b) Students are required to write ANY FIVE of the same. Students may add missing facts to supplement the problem.
- c) Each drafting question shall carry 10 marks each.
- d) The Journal shall be HANDWRITTEN only.
- e) The Journal shall be written on A4 SIZE BOTH SIDE RULED JOURNAL PAPER only. Journal is to be written on both sides of the paper.
- f) The Journal should compulsorily contain the following particulars:
 1. Cover Page
 2. Table of Contents
 3. Pages must be numbered appropriately
 4. Roll no of the student on the top right hand side of EACH page.
- g) The Cover Page of the Journal must contain the following details:
 1. Subject: DPC I
 2. Full Name of Student:
 3. Division & Roll number
 4. Name of the College
- h) The hard copy of the Journal has to be submitted in the College office on or before **9th May 2026**.
- i) **Scanned copy of the Journal shall be uploaded on: Drafting, Pleading, and Conveyancing - I Journal Submission [AY - 2025-26] – Fill out form**
- j) Last date for submitting soft copy: **9th May 2026**

2. Guidelines for the Written Examination

- a. A written Examination of 50 Marks shall be held on **9th May, 2026**.
- b. Duration of Exam: 2 hours
- c. Time of Exam: 3:00 PM to 5:00 PM
- d. No re-examination shall be conducted.
- e. The Examination shall comprise of BOTH Theory and Drafting questions:
 - 1) Drafting questions shall be from Module I and II only.
 - 2) Theory questions shall be from **ALL** Modules.
- f. The Paper pattern of the Examination shall be as under:

| Sr. No. | Question Type | Total Marks |
|----------------|-----------------------------------|--------------------|
| 1. | Theory Questions from all Modules | 24 |
| 2. | Drafting (Module I & II) | 26 |
| TOTAL | | 50 |

For any further queries, you may get in touch with the following Faculty:

1. Dr. Navanitha Warriar
2. Asst. Prof. Poorva Dighe



Dr. Priya J. Shah
(I/c Principal)

ANNEXURE I

INSTRUCTIONS

1. Attempt ANY FIVE of the below mentioned Questions
 2. Each Question carries 10 Marks.
 3. The details of the parties, etc are to be written in the drafts.
 4. Answers are to be written in English Only.
 5. In case any facts necessary for drafting (dates, addresses, names etc.) are not mentioned in the questions, students may presume such facts. Do not leave blank spaces in your answers.
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- 1) Mr. Aman Verma is a Non-Residential Indian currently working and residing in Canada. He is desirous of appointing Ms. Kavya Mehta, his sister as his attorney for executing a leave and license agreement of his property Flat no. 123, Abode CHS, Vile Parle, Mumbai. He wants to confer on her the power to find a suitable licensee, execute and register the leave and license agreement on his behalf. Draft a Power of Attorney on behalf of Aman.
 - 2) On 1st February 2010, Mr. Anand Shah got appointed as a Clerk with M/S Indiva Steels Ltd, a company wholly owned by the Government of India and having its registered office in the Indiva Steels Building, Bandra Kurla Complex, Mumbai. He continued to work with the company till January 2023. During this period, he received his usual increments and promotions. However, on 30th March 2023, he was terminated from his services with immediate effect. The order issued by the Managing Director of the company charges him with misconduct and dereliction of duty on his part. He was relieved of his duties the same day without holding any enquiry under the rules applicable to the company employees. Draft an appropriate Writ petition on behalf of Mr. Anand.
 - 3) Mr. Hiroo Shah is a human rights journalist working at Times of India, Mumbai. On his last visit to the Byculla District Jail, observed that several under trial prisoners were intermingling with the convicted prisoners, contrary to directions of the Supreme Court in this regard. He also observed that due to overcrowding, several prisoners were forced to live in unhygienic conditions. Draft a Public Interest Litigation on behalf of Mr. Hiroo.

- 4) Mr. Jayesh Singla is the owner of 23-B, Floral Villa, Bandra West since 1999. He acquired the property by way of gift from his mother Jui Singla. He is selling the house to Mrs. Yashvi Sen for 3 crores. Draft an Agreement for Sale on behalf of Mr. Jayesh including all the essential terms.
- 5) Mrs. Sheena Bora has started a confectionary business called Theos in the year 2000 in Borivali West. Theos sold brownies, cupcakes, pastries, and other confectionary and soon became popular for its taste and quality. By the end of 2010, she has opened 2 more branches in Mumbai. She now wants to expand her business in Thane and other cities and considers franchise as the best option. Draft a franchise agreement on behalf Sheena Bora.
- 6) Advait Vaidya purchased a Videocon Washing Machine from Seliance Digital, Malad West on 17th January 2024. The machine was delivered to him on 21st January 2024. After using the machine for only 3 times, it stopped working and started making a weird sound. You approached Seliance for the return of the same but they stated that return was not possible. They, however, assured that an employee would come to check the machine in 2 days. The employee inspected the goods and repaired the same however, the machine again stopped working in two days. He again contacted and wrote to Seliance but has received no response. Draft a consumer complaint on behalf of Mr. Advait.
- 7) A private limited company "ABC Pvt. Ltd. " has patented a technology for production of drones. "ABC Pvt. Ltd." wishes to explore the application of drones in different fields and develop software for such wide applications. For the said purpose, "ABC Pvt. Ltd." wishes to engage software engineers, but the company is concerned about its Intellectual Property being used without permission or technology being leaked outside their company.
 - a) What document would you advise the company to execute with the software engineers?
 - b) Draft the document from the point of view of the company to be executed with the software engineers.
